

2009 SIOR SPRING WORLD CONFERENCE

2009 SPRING WORLD CONFERENCE HOUSING REQUEST

Manchester Grand Hyatt- San Diego, CA– April 30 – May 2, 2009

Hotel Reservation Questions?

SIOR Events – events@sior.com or 202-449-8218

****Please do not contact the hotel directly****

- Hotel reservation must accompany conference registration (pg. 1)
- Hotel confirmations will be emailed within 10 business days.

Room Reservation Request

Name on Reservation:	Email Address (for confirmation) use same as on page 1: Yes or No
Arrival Date: Departure Date:	Email Address (for confirmation) alternate email address:
Number of Rooms Needed:	Number of People in Room Adults: Children:
Request Shared Room / Roommate: Yes or No	Are you a YP (Young Professional)? (SIOR member age 45 or less) Yes or No
Roommate Name (if known):	Do you want to room with another YP? Yes or No
Bed Type Preference: 1 King or 2 Doubles	Smoking Room _____ Non-Smoking Room _____
Hyatt Gold Passport Number:	Special Requests:

Room Type

___ Single/Double	US \$289 + tax per night	All rooms have wireless High-Speed Internet access and voicemail.
___ Triple	US \$314 + tax per night	NOTE: No more than four persons per room
___ Quad	US \$339 + tax per night	
___ Executive Suite (1 bedroom)	US\$450 +tax per night	Parlor and bedroom
___ Conference Suite (1 bedroom)	US\$562.50 +tax per night	Parlor with Murphy bed conference table, small kitchen and bedroom.

Hotel Reservation Guarantee

CREDIT CARD IS REQUIRED FOR ALL HOTEL RESERVATIONS.

Use same card listed for conference registration on page 1.

OR use different card: MC Visa AMEX

Card Number: _____ Expiration Date: _____

Cardholder Name: _____

Cardholder Signature: _____

Notes & Cancellation Policy

- The SIOR group rate is obtainable (based on availability) three (3) days before and after the conference dates of **April 30 –May 2, 2009**.
- Conference room availability is limited. Room reservation must be received on or before **April 3, 2009**. After **April 3, 2009**, room reservations will only be accepted based on a rate and space availability.
- **Hotel Cancellation Policy:** Cancellations must be received in writing to SIOR Events (events@sior.com) or fax (202.517.9151) at least **seven (7) days prior** to arrival; otherwise your reservation is subject to one night's room and tax penalty.

-- Fax both pages to 202.517.9151. --

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